



Lead Special Education Teacher

Job Title: Lead Special Education Teacher

Reports to: Academic Dean

Description

The Lead Special Education Teacher serves the Academy in a teaching/leadership role through direct student instruction and by directing CCA's Explore program (SPED) teachers. This role is designed to be a full-time, salaried position that serves 40 weeks (typically Aug. 1 through June 1). Salary will depend on the education and experience of the candidate.

Spiritual and Professional Requirements:

- Evidence of a committed and mature faith in Jesus Christ.
- Active membership and fellowship with a church that has a statement of faith consistent with Central Christian Academy's Statement of Faith
- Agreement with CCA's Mission, Core Values, Purpose, Statement of Faith and employee lifestyle statement and agreement to live and serve as a Christlike role model.
- Evidence of living as a Christlike role model for a number of years.
- Ability to communicate biblical truths to both students and adults.

Faculty Requirements:

The Learner Services Specialist will serve as a faculty member in the Learner Services Team by serving in the following areas:

- Support students in the classroom through co-teaching, modifications, or pullout settings to meet specific needs.
- Adapts and / or modifies classroom materials and assignments so that the student can demonstrate knowledge.
- Maintain a strong working relationship with classroom teachers, students, and parents
- Support and create effective instruction and procedures that promote best practices for Learner Services faculty

Leadership Requirements:

The Lead Special Education Teacher will serve as a member of the Learner Services team providing leadership in the following areas:

- Assist in the development and execution of all Learning Accommodation Plans (equivalent to 504 and IEPs) and be able to lead meetings with parents and faculty to review these plans
- Facilitate elementary reading intervention plans (Read Naturally & Learning Ally)

- Work with Academic Dean and Elementary Principal to continue a robust multi-tiered support system for elementary students with collaboration between classroom faculty and learner services faculty which fosters an appropriate learning environment for the students under their purview
- Work with Academic Dean and Elementary Principal to oversee testing accommodations for standardized testing

Professional Requirements:

- Maintain accurate files and current documentation for all students
- Communicate clearly with students, parents, and faculty members in all written and verbal interactions
- Assist with supervision of students in classroom settings
- Collaborate with faculty as needed to meet the needs of Learner Services students
- Ability to always maintain appropriate confidentiality regarding student information
- Commitment to pray for the students, families, Learner Services Team, and staff of CCA

Education and Experience Requirements:

- Bachelors degree in education or special education (required)
- Degree, certification or experience in special education (preferred)
- Classroom teaching experience (preferred)
- Experience or training in Alphabetic Phonics, Multisensory Math, or MTSS (preferred)

Working Conditions and Physical Requirements:

- Primarily classroom environment with the ability to engage with students and other teachers.
- The ability to stand, walk, sit, kneel, bend, reach, grip, climb, push, pull, carry, or lowered for a duration of time. Ability to lift 25 pounds. The ability to use fine motor skills including tactile while performing a task.

ACKNOWLEDGEMENT

I acknowledge that I have read the job description and requirements for the Lead Special Education Teacher position, and I certify that I can perform these functions.

Employee/Applicant Signature: _____ Date: _____

Supervisor/Hiring Manager: _____ Date: _____

This job description in no way states or implies that these are the only duties to be performed by this employee. The Teacher will be required to follow any other instructions and to perform any other related duties as assigned by appropriate administrator. Central Christian Academy reserves the right to update, revise or change this job description and related duties at any time.